67th DISTRICT COURT PROBATION TRAVEL REQUEST

630 S. Saginaw Street, Flint, MI 48502 810-257-3177

Submit completed form to your Probation Officer via hand delivery, email or fax a minimum of 10 days prior to your anticipated departure.

**YOU MUST FILL OUT THIS FORM COMPLETELY AND BE IN COMPLIANCE WITH ALL TERMS OF YOUR PROBATION, INCLUDING PAYMENTS TO THE COURT, BEFORE YOUR REQUEST WILL BE CONSIDERED.**

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| --- | --- |
| Name:  | Case No:  |
| Phone No.:  | Phone Number where you can be reached while out of the state/country:  |
| Type of travel: Business [ ]  Pleasure [ ]  Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Method of travel (check all that apply: | Auto [ ]  Plane [ ]  Bus [ ]  Train [ ]  Boat [ ]  |
| Destination City:  | State:  | Country:  |
| Date of Departure:  |  | Date of Return:  |
| Lodging Address:  | Name of Person/Persons you are traveling with/visiting |
|  | Name | Relationship |
|  |  |
|  |  |
|  |  |

All terms and conditions of your probation remain in effect while you are traveling, **including drug and alcohol testing.** It is suggested that you contact the local District Court or Police Department in advance of your travel to arrange for drug and alcohol testing needs. You are responsible for providing documentation of out-of-town testing to your Probation Officer in order to excuse any missed tests.

**YOU ARE REQUIRED** to provide proof of your travel at your next scheduled probation meeting upon your return. Receipts for food, lodging, gas, transportation and charge receipts are examples of proof of travel and will be accepted.

**FOREIGN COUNTRIES** including Canada have their own admission requirements. Permission granted for travel by this Court does not guarantee you entry into any other country.

Date: \_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REQUEST TO TRAVEL IS HEREBY:** Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**GRANTED** **[ ]  DENIED** **[ ]**

Probation Officer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_